



ENROLLMENT AGREEMENT

Commercial Divers International
4055 S. Sarival Ave.
Goodyear, AZ. 85338
(623)882-DIVE (3483)
info@divecdi.com
<http://www.divecdi.com>

Student Name: _____

Present Address:

Permanent Address:

Phone Number: _____

Alternate Phone: _____

Date of Birth: _____

Email: _____

PROGRAM INFORMATION:

Program: Commercial Diver Training Start Date: _____

Program Length: 671 Hours/7 months Class Meeting Times: _____

The student understands that class times are subject to change based on enrollment numbers. In the event that the class must be delayed or schedule times must be altered, the student will be entitled to a refund of all monies paid to CDI if they are not able to attend the updated schedule or will be able to instead attend any future class offerings at tuition cost listed in this enrollment agreement.

Tuition:

The total cost for the Commercial Diver Training program:

Tuition	\$24,500
Administration/Registration Fee	\$150
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	\$24,650

Additional Student Expenses (can be purchased outside of school):

Books	\$235
Gear	\$1,500
Hyperbaric Physical	\$500
<hr/>	
Total Additional Expenses	\$2,235

Tuition Payment Options (Available to all students):

A payment arrangement for the total cost of tuition (\$24,500) is due with signing of this enrollment agreement.

1. Payment in full by cash, check, money order, or credit/debit card by or on the first day of classes/enrollment.
2. Conventional tuition financing through Education Loan Source (available to all students regardless of credit).
3. Payment arrangement through a third-party funding source (AZ DES, VA, etc., must be initiated by the student and applicable counselor).
4. In-house financing; installment payments in 2 to 7 equal increments. Requires a credit check and can be reverted to conventional tuition financing at any time during enrollment.
5. A combination of options 1 -4.

CANCELLATION AND REFUND POLICY:

If for any reason an applicant is not accepted by CDI, the applicant is entitled to a refund of all monies paid directly to CDI. Diving Physicals, gears, books, or other supplies not purchased directly from CDI are not refundable under any circumstance.

Three-Day Cancellation: An applicant who provides written notice of cancellation within 3 days (excluding Saturday, Sunday and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund.

Other Cancellations: An applicant requesting cancellation more than three days after signing an enrollment agreement and making the initial payment, but prior to entering CDI's program, is entitled to a refund of all monies paid (minus the application fee of \$150).

Refund after the commencement of classes:

1. Procedures for withdrawal/withdrawal date:
 - a. A student choosing to withdraw from CDI after the commencement of classes is to provide written notice to the Director of Student Services. The notice is to indicate the expected last date of attendance and be signed and dated by the student.
 - b. For a student who is on authorized Leave of Absence, the withdraw date is the date the student was scheduled to return from the Leave and failed to do so.
 - c. A student will be determined to be withdrawn for the institution if the student has not attended any class for 30 consecutive class days.
 - d. All refunds will be issued within 30 days of the determination of the withdrawal date.
2. Tuition Charges/refunds:
 - a. Before the beginning of classes, the student is entitled to a refund of 100% of the tuition (minus the application fee of \$150).
 - b. After the commencement of classes, the tuition refund (minus the application fee of \$150) amount shall be determined as follows:

% of the clock hours attempted:	Tuition refund amount:
10% or less	90%
More than 10% and less than or equal to 20%	80%
More than 20% and less than or equal to 30%	70%
More than 30% and less than or equal to 40%	60%
More than 40% and less than or equal to 50%	50%
More than 50%	No refund is required

The percentage of the clock hours attempted is determined by dividing the total number of clock hours elapsed from the student's start date to the student's last day of attendance, by the total number of clock hours in the program.

Non- refundable Supplies and fees:

Gear	\$1,500
Hyperbaric Physical	\$500
Administration/Registration Fee	\$150
Books (not required to purchase)	\$235
	<hr/>
	\$2,385

Refunds will be issued within 30 days of the date of student notification, or date of school determination (withdrawal due to absences or other criteria as specified in the school catalog), or in the case of a student not returning from an authorized Leave of Absence (LOA), within 30 days of the date the student was scheduled to return from the LOA and did not return.

Holder in Due Course Statement:

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds, hereof recovery hereunder by the debtor shall not exceed amounts paid by the debtor (FTC Rule effective 5-14-76).

THE STUDENT UNDERSTANDS:

1. The school does not accept credit for previous education, training, work experience (experimental learning, or CLEP).
2. The school does not guarantee job placement to graduates upon program/course completion or upon graduation.
3. The school reserves the right to reschedule the program start date when the number of students scheduled is too small.
4. The school will not be responsible for any statement of policy or procedure that does not appear in the school catalog.
5. The school reserves the right to discontinue the student’s training for unsatisfactory progress, nonpayment of tuition or failure to abide by school rules.
6. Information concerning other schools that may accept the school’s credits toward their programs can be obtained by contacting the office of the President. It should not be assumed that any programs described in the school catalog could be transferred to another institution. The school does not guarantee the transferability of credits to a college, university or institution. Any decision on the comparability, appropriateness and applicability of credits and whether they should be accepted is the decision of the receiving institution.
7. This document does not constitute a binding agreement until accepted in writing by all parties.

STUDENT ACKNOWLEDGEMENTS:

1. I hereby acknowledge receipt of the school's catalog dated , _____ which contains information describing programs offered, and equipment/supplies provided. The school's Student Handbook & Catalog is included as part of this enrollment agreement, and I acknowledge that I have received a copy of this catalog.

_____ Student initials

2. Also, I have carefully read and received an exact copy of this enrollment agreement.

_____ Student initials

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic and financial requirements or if I disrupt the normal activities of the school. While enrolled in the school. I understand that I must maintain Satisfactory Academic Progress as described in the school catalog and that my financial obligation to the school must be paid in full before the certificate may be awarded.

_____ Student initials

4. I also understand that this institution does not guarantee job placement to graduates upon program/course completion or upon graduation.

_____ Student initials

5. I have selected payment option # _____ . I understand that I must pay my tuition as stated in the option section listed above. I also understand that failure to pay as scheduled and on time may terminate my enrollment.

_____ Student initials



Applicant Acknowledgement of Diving Physical Requirement

The completion of an ADCI Diving Physical is required for all students before undergoing hyperbaric exposure including chamber training and diving in the CDI facility tanks, or diving during open water exercises while enrolled at CDI.

Generally, employers will require an ADCI Diving Physical to have been completed within 1 year of any work dates, and it may be in a student's interest to delay having the exam until after the CDI training program has begun.

It is up to every student to decide whether they should complete the physical before signing the application packet, or if they trust that they will be able to pass the diving physical and delay the appointment until after starting classes. To date, no prospective or enrolled student at CDI has been deemed unfit for diving after a physical examination.

Each student must understand that the staff at CDI are not physicians and cannot give advice on anyone's fitness to dive. The ADCI Consensus Standards lists conditions such as seizure disorders, cystic or cavitory lung disease (i.e. cystic fibrosis), chronic inability to equalize sinus and middle ear pressure, major blood diseases, pregnancy, among others which may disqualify and individual from diving. You may be able to consult with the physician's office over the phone before making an appointment if you have a specific concern. The ADCI Consensus Standards 6.2 Edition pages 5 – 17 detail the Diving Physical requirements, examination, and disqualifying conditions. This reference is available online, on-site at CDI, or can be emailed to any student at their request.

By signing this form, I, student _____, enrolling in the program starting _____, acknowledge that I have completed an application packet for the CDI Commercial Diver Training Program with the requirement that my ADCI Diving Physical be on file by the first date of hyperbaric exposure (no later than 6 weeks from the program start date).

I also understand that if I begin the program and **I am found to be deemed unfit for diving** by a qualified physician after I have begun attending, or if I **do not complete the physical for whatever reason** and have missed a significant portion of practical training exercises because of it, **I am not eligible to receive a refund of the application fee (\$150), and I will be required to attend a program with a later start date, or be subject to a tuition fee refund according to CDI's general refund policy** (as described in the application packet).

Student Signature: _____ Date: _____

CDI Staff Signature: _____ Date: _____



Commercial Divers International Hyperbaric Physical Doctor Information

Diving Physicals should be completed by a physician with experience in diving medicine, though any doctor with the appropriate facility to complete the required testing can be used. Information for the nearest physician to the CDI facility certified in hyperbaric medicine (ABPM/UHM) is as follows, please call the listed number to schedule an appointment for your diving physical:

Dr. Kenneth Anaeme MD, FACP, ABPM/UHM

RapidCare Centers

7615 W Thunderbird Road, Suite 106

Peoria, AZ 85381

(623) 547-6838

Physical exam, audiogram, spirometry, resting EKG, CXR, long bone x-ray, and urinalysis cost: \$370

Stress testing (if required) and blood testing will be referred out by this clinic and will be **an additional cost** depending on the lab facility used. You may provide blood test information to Dr. Anaeme for review along with your physical as long as it has been completed within 5 months of your anticipated start date in the program.

Your insurance may cover the cost of the tests required by the physical form through your primary care physician. If you can complete the x-ray, audiogram, spirometry (pulmonary function test), resting EKG, CXR (chest x-ray), long bone x-ray, urinalysis, and associated blood tests at a lower cost through your primary physician, you can have Dr. Anaeme review the results and complete the remaining tasks in the physical examination for \$175.



TuitionFlex Credit Pull Authorization

Do not complete this form unless you are applying for tuition financing

Credit Pull Authorization **Credit Pull Authorization**

**Required Field*

Applicant Information

* First Name	* Email Address
<input type="text"/>	<input type="text"/>
Middle Initial	* Social Security Number
<input type="text"/>	<input type="text"/>
* Last Name	* Date of Birth
<input type="text"/>	<input type="text"/>

Applicant Address

* Address	* City
<input type="text"/>	<input type="text"/>
* State	* Zip
<input type="text"/>	<input type="text"/>

Cosigner

Add Cosigner

* First Name	* Email
<input type="text"/>	<input type="text"/>
Middle Name	* Social Security Number
<input type="text"/>	<input type="text"/>
* Last Name	* Date of Birth
<input type="text"/>	<input type="text"/>

Cosigner Address

* Address	* City
<input type="text"/>	<input type="text"/>
* State	* Zip
<input type="text"/>	<input type="text"/>

School Information

School State

School Name

Academic School Year

Credit Pull Approval

I have received approval from the borrower and cosigner (if applicable) to pull credit reports on their behalf.

AUTHORIZATION I authorize a credit check to obtain tuition financing (sign below):

Student

Co-Signer



TuitionFlex Credit Pull Authorization

Do not complete this form unless you are applying for tuition financing

Application Creation
TuitionFlex Application

**Required Field*

Applicant Information

<p>* First Name <input type="text"/></p> <p>Middle Initial <input type="text"/></p> <p>* Last Name <input type="text"/></p> <p>* Social Security Number <input type="text"/></p> <p>* Date of Birth <input type="text"/></p>	<p>* Email Address <input type="text"/></p> <p>License Number <input type="text"/></p> <p>Drivers License State <input type="text"/></p> <p>Student ID <input type="text"/></p>
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School Information

School State

School Name

Academic School Year

Repayment Calculator

Here are the estimated repayment values for your workout payment plan tuition payment program. Please evaluate closely to make sure you can afford the payment amount.

<p>Input Repayment Information</p> <p>* Requested Amount <input type="text"/></p> <p>* Repayment <input type="text" value="67 months"/></p> <p>* Deferred Term <input type="text" value="7 months"/></p> <p>* Expected Graduation Date <input type="text"/></p> <p>* Release To Servicing <input type="text"/></p> <p><input type="button" value="Calculate Terms"/></p>	<p>Calculated Repayment Terms</p> <p>Annual Percentage Rate (APR) <input type="text"/></p> <p>Interest Rate <input type="text"/></p> <p>Deferred Payment <input type="text"/></p> <p>Fully Amortized Payment <input type="text"/></p>
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In some cases, especially when you have recently moved, a recent bill showing your name and address/your cosigner’s name and address must be provided to complete your application. If at all possible, please provide this information along with this application.



Commercial Divers International - Student Rules Agreement

To maintain safety and order during all training exercises, CDI requires students to recognize and agree to the following rules. Violating these rules may result in verbal or written warnings. Repeated violation, intentional actions, or serious mistakes that threaten the safety of other students can result in dismissal from the program.

Keep in mind you are training for the job site, make an effort to develop professional habits while still enjoying your education.

You must review and agree to the following:

1. **Attendance:** Attendance will be taken and students should always be on time for any activities, especially practical training exercises. You need to notify your instructor if you are going to be late or cannot attend a scheduled class.
2. **PPE/Safety Gear:** Students must wear the required personal protective equipment and necessary dive gear during practical training exercises. You may be excluded from training for the day if you do not have your gear.
3. **Behavior/Property:** Willfully damaging, destroying, or stealing property belonging to fellow students or the school will not be tolerated. Harming other students and any type of bullying/harassment is not tolerated. Students are not to use tools or other equipment unless directed to do so by an instructor or otherwise granted permission from CDI staff.
4. **Personal Dive Equipment:** The use of certain personal diving life-support equipment is not allowed. Some equipment is subject to strict maintenance and cannot be used if it is not owned and maintained by CDI. This specifically includes diving helmets/full-face masks, bailout bottles, breathing air regulators, breathing gas flasks/tanks, diving umbilicals, first-aid kits, depth gauges, compressors for breathing gas, and air system hoses.
5. **Compressor Room/Chamber:** Students cannot enter the compressor room, make adjustments to the air system at any point other than at the dive station, charge SCUBA bottles, or operate the hyperbaric chamber unless directly instructed and supervised by the instructor at all times.
6. **Supervisor's Directions:** Students must follow the directions of the supervising instructor during any practical training and dive exercises. Immediately report any problems or changes to established procedures to the instructor. Refusal to follow procedure may result in dismissal for the day, repeated refusal which threatens the safety of others is subject to dismissal from the program.
7. **Leaving:** Do not leave the facility or training location during any training exercises without notifying your instructor and being cleared to leave.
8. **Drugs:** Coming to school under the influence of alcohol or any drug, or bringing alcoholic beverages or drugs onto school property including school vehicles/vessels is not allowed. If you are clearly impaired, you may be excluded from training activities for the day.
9. **Injury/Incident Reporting:** If you believe you or another student are injured (whether diving related or not), or if you believe a situation is significantly threatening the safety of any person, you must report it immediately to your supervisor or instructor.
10. **Dive Logs:** All student divers must complete their own dive log books (CDI will provide 1 log book for each student). Dive logs are treated as confidential information and copies of other people's dive logs cannot be handed out or reviewed. CDI keeps copies of all dive logs and you may review our records to complete your log book if necessary.

I have read and agree to follow the student rules

Date: _____

Student Signature: _____

Student Printed Name: _____



Commercial Divers International Student Drug Policy

Commercial Divers International, Inc. has a legal and moral obligation to protect its students on the campus. Student use or influence of alcohol and other drugs jeopardizes safe, healthful and efficient operations, and is therefore not condoned under any circumstances.

Students may be subject to disciplinary action or termination of training if found in possession of, use of or under the influence of alcohol and/or any drug that jeopardizes safety while at the CDI facility or at off-site operations.

Even if taking only prescribed medications, students may be dismissed for the day if they are deemed to be in a state of mind that is unfit for diving operations and/or practical training exercises by their instructor.

To ensure that alcohol or drugs are not being used, possessed, distributed, transported on, brought to any campus facility or training site, or a factor in any type of incident, the school may conduct random searches and/or collect urine/blood or hair samples for drug screening. You must sign this form and agree to allow any necessary search through belongings and to submit samples for analysis when there is reasonable suspicion of any drug related activity.

You should be aware that mandatory, random drug testing is common in the commercial diving industry and a form similar to this one will likely be a part of your first job application after graduating from CDI.

Testing Methods

Urine, blood, hair, or saliva samples will be collected for screening with by a third party for testing up to 60-days prior. Samples may be collected at CDI or on-site at the testing facility.

Drugs Being Screened

Any DEA Schedule I (illegal intoxicating substances), II, III, or IV (prescription medications with potential for abuse) may be screened.

Consent of Student

All students are required to sign this consent form authorizing the school to search personal belongings and to collect urine, blood, and breath or hair samples for drug screening when necessary to provide maximum safety to all students during training.

Confidentiality

The results of any student drug screen will be made only known to the student and any staff member who has a specific need to know.

Appeal of Results

Any drug screen found to be positive can be challenged by a student. This challenge can only be made in the form of a request in writing to have the original sample subjected to repeated or additional tests by a reputable testing agency. The cost of this confirming test will be borne by the student, but in the event the confirmation test shows that a false positive was given, the school will then reimburse the student for the cost of the confirmation test.

Positive Results

- Any student found to have a positive test result for any drugs screened following a serious accident causing severe injury or thousands of dollars of property damage may be expelled from the program without the possibility of return.
- Any student found to have a positive test for any drugs screened after a minor accident or reported incident may be suspended for the program for up to 180 days, requiring them to attend another class cycle.
- Suspension/expulsion from the program may be waived or lessened if the student agrees to seek counseling and to provide CDI with records of the treatment. The cost of this counseling will be borne by the student.
- Any student disciplined because of a positive drug test will be required to submit to a formal agreement with CDI staff outlining a plan for treatment and return to the program. This may include scheduled drug testing while attending.

Possession and/or Distribution

Any student found to be in possession of any drugs and/or drug paraphernalia on any school facility, vessel, or any other operations site, is subject to immediate removal from the premises, and may be reported to legal authorities if necessary.

Possession/distribution of drugs by a student is subject to disciplinary action ranging from a temporary suspension to a permanent expulsion.

Right to Refuse

Agreeing to this drug policy is a mandatory condition of participation and enrollment in the Commercial Diver Training Program. Any student has the right to refuse to sign this authorization of CDI to conduct a drug screen, however they will not be allowed to participate in the program if they refuse to do so.

I, _____, hereby certify that I have read the above DRUG POLICY from COMMERCIAL DIVERS INTERNATIONAL INC., and agree to comply with all the conditions above.

Signature of Student

Date

Signature of Witness

Date



**Commercial Divers International
Student Emergency Contact Sheet**

Please provide contact information for at least 1 person in the event of an emergency involving you or a situation where we are not able to get in touch with you.

This information will be kept confidential and only used by CDI staff in an appropriate situation to contact the listed person(s).

Your Name: _____

Today's Date: _____

Class Start Date: _____

Emergency contact #1 name: _____

Emergency contact #1 phone: _____

Emergency contact #1 relationship to you: _____

Emergency contact #2 name: _____

Emergency contact #2 phone: _____

Emergency contact #2 relationship to you: _____

Primary doctor name (optional): _____

Primary doctor phone number (optional): _____

Preferred/primary hospital name and location (optional): _____



Commercial Divers International

Personal Image and Likeness Limited License Agreement

Grant

For consideration which I acknowledge, I grant to Commercial Divers International ("Company") and Company's assigns, licensees, and successors, the right to use my personal image worldwide for the following specific purposes:

- Advertising or exhibition of Commercial Diver Training programs offered at CDI.
- Posting of content on social media sites (i.e. Facebook, Twitter, Instagram, etc.) directly maintained and operated by Commercial Divers International.
- Classroom materials that are provided to CDI students free of charge for the purpose of teaching.

I grant the right to use my name and image for the purposes listed above in all forms and media, including composite or modified representations, and waive the right to inspect or approve versions of my image used for publication or the written copy that may be used in connection with the images.

I grant these permissions for an unlimited amount of time, though I reserve the right to request that CDI remove my image from any future published materials at any time. I agree to make such a request in writing and will allow CDI a period of 30 days from the time CDI receives the request to remove or cease production of materials bearing my personal image and/or likeness.

Payment

For the uses specified here, I understand that CDI will not be directly selling materials bearing my image and/or likeness and as such do not expect payment for the use of my image/likeness as described in the section "Grant" above.

I understand that CDI will contact me in the event that sellable goods directly bearing my image/likeness are produced, and I will demand to sign a separate contract specifying any appropriate payment amounts.

Release

I release Company and Company's assigns, licensees, and successors from any claims that may arise regarding the use of my image including any claims of defamation, invasion of privacy, or infringement of moral rights, rights of publicity, or copyright. Company is permitted, although not obligated, to include my name as a credit in connection with the image.

Name: _____

Date: _____

Signature: _____

Address: _____

Witness Signature: _____

Witness Name: _____

Parent/Guardian Consent (required for applicants under the age of 18)

I am the parent or guardian of the minor named above. I have the legal right to consent to and do consent to the terms and conditions of this release.

Parent/Guardian Name: _____

Date: _____

Parent/Guardian Signature: _____

Parent/Guardian Address: _____

Witness Signature: _____

Application Submission and Enrollment Checklist

As a student applicant to Commercial Divers International, I understand that the following documentation is required for finalizing my admission and enrollment in the program.

It is my understanding that I will secure a position in the class with a start date and schedule specified in this application after having completed this application packet and paying the application fee of \$150.

I acknowledge that the items checked off below have been submitted at the time of my application, and that the remaining items must be provided by my program start date, or at a later date specified in the comments section below:

Student Initials Staff Initials

This completed application packet

Application fee paid

Copy of Driver's License or other government-issued ID

Proof of high school diploma, GED, or equivalent

Proposed Method of Payment (Self, ELS, Third-Party)

Comments:

Student Name: _____

Student Signature: _____

Date: _____

CDI Staff Name: _____

CDI Staff Signature: _____